

OSC Meeting Notes

1 March 2009, 16:00 UTC

By Chuck Gomes, Chair

Primary Team Members in Attendance

- Olga Cavalli (NomCom Appointee)
- Chuck Gomes (GNSO Council Vice-Chair)
- Wolf-Ulrich Knoben (Internet Service & Connectivity Providers Constituency)
- Vanda Scartezini (ALAC)
- Steve Metalitz (Intellectual Property Constituency)
- Stéphane Van Gelder (Registrar Constituency)
- Julie Hedlund (ICANN Policy Staff)
- Ken Bour (ICANN Policy Staff)

Alternate Team Members in Attendance

- Ron Andruff (Business Constituency)
- Mason Cole (Registrar Constituency)

Other WT Members in Attendance

- Ray Fassett (gTLD Registries Constituency)
- Krista Papac (Registrar Constituency)

Agenda

1. Welcome
2. Roll call
3. Agenda approval
4. Brief reports of WT Interim Chairs (Max. 5 minutes each)
 - a. Olga Cavalli (Constituency/Stakeholder Operations Group WT)
 - i. Olga reported that the WT held its kick-off meeting on 28 February during which the team:
 - 1) Reviewed its main challenges.
 - 2) Agreed to have teleconference meetings every 2 weeks beginning in mid-March.
 - 3) Agreed to postpone the decision to select a permanent Chair and Vice-Chair and to submit nominations for discussion in the two weeks prior to the next meeting.
 - 4) Reviewed the main goals, presented proposed projects, and agreed to a timeline of 6 months for completion.
 - 5) Reviewed the main parts of the charter and agreed to review the content of the charter prior to the next meeting.

- 6) Requested assistance from ICANN Staff to schedule the next meeting via a Doodle.
 - ii. Ron asked for clarification concerning the CSG's WT mandate. Chuck clarified that although the WT is tasked with establishing rules and procedures for constituencies to comply with the Board Recommendations, its purpose is not to supercede the authority of constituencies and stakeholder groups but to help establish some common standards. Olga provided a summary of the goals from the WT's Wiki and Ron responded that they appeared overlap with the GNSO Operations WT. Chuck concurred and noted that there will be overlap among all five WTs.
- b. Ken Stubbs/Ray Fassett (GNSO Operations WT)
 - i. Ray reported that the WT held its kick-off meeting on 1 March during which the team:
 - 1) Selected Ray as the Chair and Yoav Keren (Registrar Constituency) as Vice Chair.
 - 2) Discussed the WT goals, in particular, how the GNSO Council assumes the role of a strategic manager of the policy process.
 - 3) Determined priority action items.
 - 4) Noted that the team's work is more time sensitive than that of other groups.
 - 5) Decided on bi-weekly calls.
 - ii. Ron, who is a member of the WT, pointed out that June is the date to sit the GNSO council so the team has a lot of work to accomplish before then.
- c. Mason Cole (Communications WT)
 - i. Mason reported that the WT held its kick-off meeting on 1 March during which the team:
 - 1) Reviewed the context in which the WT will work, including communications within GNSO and throughout the ICANN community.
 - 2) Reviewed communications problems identified in the LSE Report.
 - 3) Agreed to meet once a week for the first 4 weeks.
 - 4) Agreed on a process for electing chair and vice chair.
 - 5) Reviewed the charter and will finalize it in the next few weeks.
 - ii. Vanda noted that outcomes from the ALAC Summit will include recommendations for improving ICANN communications that the WT may find helpful. Chuck asked if there was an ALAC representative on the WT. Mason said there was not. In response, Chuck encouraged participation by the ALAC in the WT and Vanda agreed to report this recommendation to the ALAC.

- d. Chuck asked all teams whether they felt they had enough participation on their teams.
 - i. Ron said that the GNSO Operations Team could benefit from additional participation. Ray agreed.
 - ii. Mason said his group was fairly well equipped but would welcome more talent.
 - iii. Olga also welcomed additional participation, particularly from the ALAC in the area of outreach. Vanda noted that a first step could be the outcome of their discussion in the ALAC Summit on how to communicate GNSO improvements.
 - iv. Chuck emphasized that with respect to the GNSO Operations and Constituency Operations WTs it is particularly important to have participation from all 6 constituencies and that these groups can provide guidance on outreach.
 - v. Vanda noted that the ALAC has plans to talk to individual users about issues that directly affect them and about how to expand regional contacts. Chuck concurred and added that it is important for ALAC members to know that participation in the GNSO Improvement Process WTs is open to them.

- e. Chuck mentioned the possibility of creating a special focus team to look at the GNSO web site with volunteers who have web expertise to work with ICANN Staff. Mason noted that one of his team's primary objectives is to improve GNSO communications, which includes a review of the GNSO website. He also said that his team will invite the ICANN web architect to give them a briefing.

5. Estimated WT target dates

- a. Election of chair &/or alternate chair
 - i. CS&SG WT – ongoing; to be done by first meeting.
 - ii. GO WT – Done.
 - iii. Communications WT – Ongoing; may be done by the second or third meeting. In the meantime, Mason will continue as Interim Chair.
- b. Finalization of charter
 - i. CS&SG WT – Targeted to complete in first 2-3 meetings.
 - ii. GO WT – High priority to complete in first few meetings.
 - iii. Communications WT – Goal to complete at next meeting.
- c. Preliminary WT completion targets
 - i. Chuck noted that these can be very rough and can be changed as we go, but will help teams keep an eye on where they are heading.
 - ii. CS&SG WT -- Goal is 6 months.
 - iii. GO WT – Priority items by June 2009 GNSO Council meeting; 6 months for other projects.
 - iv. Communications WT – 6 months, or less for some projects.
- d. Priority tasks – needed before June 2009

- i. Chuck s noted that these will mostly affect the GNSO Operations Team:
 - 1) GNSO Administrative rules for new bicameral Council by May.
 - 2) Other:
 - a. Determine what steps are needed to establish the role of the Council as a “strategic manager of the policy process.”
 - b. Develop “Statement of Interest” and “Declaration of Interest” forms.
 - c. Prepare clear rules for the establishment of new constituencies within stakeholder groups, while recognizing that differences exist between stakeholder groups and constituencies.
 - 3) Review and recommend amendments as appropriate regarding methods for encouraging, promoting and introducing new constituencies, while recognizing that differences exist between stakeholder groups and constituencies. Chuck noted that this does not mean this team will have sole authority; instead, it may produce some broad guidelines .Chuck emphasized that the GNSO Operations Team needed to identify the most time-sensitive items and prioritize them accordingly.
 - 4) Ron added several comments:
 - a. He noted that the team discussed the importance of using the OSC-approved charter to reduce overlap with other teams.
 - b. He emphasized that it is very important for all team members to declare their interests through the Statement of Interest forms.
 - c. He expressed concern about adding new constituencies while the GNSO Operations WT is reviewing the rules and procedures for new constituencies and suggested that the Council should recommend to the Board that this is not a priority. Chuck said that he didn’t think the Council had that option. Further, he noted that while the WT can wait on the task of defining rules, the Board wants to move ahead with bringing in new constituencies, Ron reiterated his concern that conflicting priorities would prevent the Council from giving new constituencies the focus they deserve. Steve disagreed and said he didn’t think it was the role of the Council to tell new constituencies that they had to wait.

- ii. Chuck asked all WTs to consider how the Steering Committee could assist them in their work.
- iii. Ron noted that Phillip Sheppard suggested that there is little reason for the OSC to meet until the WTs bring forth recommendations. Chuck agreed that was the determination at the end of the GNSO Operations meeting.

6. AOB